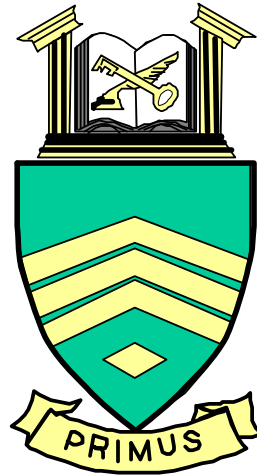


FIRST SERGEANT COURSE



COURSE INTRODUCTION

SCOP E

A scenario-driven, performance-oriented course of instruction designed to prepare master sergeants and sergeants first class for positions of responsibility as unit first sergeants.

MISSION

To educate senior noncommissioned officers to perform first sergeant duties, both tactical and garrison related, with battle focused emphasis on training, support of tactical operations, day-to-day problem solving, soldier's family care, and communications skills.

FOKIOS

E

Prepare Master Sergeants and Sergeants First Class' to perform 1SG duties with emphasis on the following tasks:

- 1- Conduct Unit Personnel Management and Administration**
- 2- Develop and Improve Unit Leadership, Discipline, and Morale**
- 3- Monitor Unit Logistics, Maintenance, and Security Programs**
- 4- Support Unit Operations and Develop Training Programs**
- 5- Monitor and Implement Unit Physical Training Programs**

DAYS 2-5

**Intro to Soldier Team
Development**

Role of the 1SG

Risk Management

Risk Management PE

Article 15

**Weight Control
Program**

Physical Fitness PE

**Equal Opportunity
Suicide Prevention
Stress Management**

ASAP

D&C PE

NCOER &

Performance

Exam/Review

AFTB

DAYS 6- 9

**Written Exam #1
AWOL/Unsatisfactory
Participation
Separations
Enlisted
Promotions/Reduction
on
SFPA
Retention Program
Sponsorship Program**

**Train a Company
METL
Long/Short Range
Planning
Company Training
Meetings
Training Execution
Training
Assessment**

DAYS 10-

15

Written Exam #2

Army Operations

Combat Orders

CSS

Unit Movement

Military Property

Supply Management

Briefing

Performance Exam

Ethics PE

Counseling PE

Written Exam

#3

AER

Counseling

End of Course

Critique

Graduation

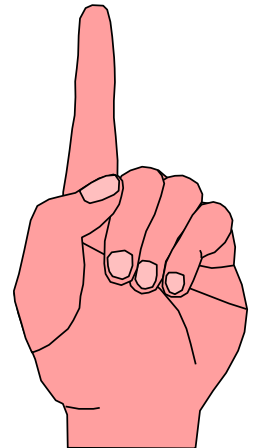
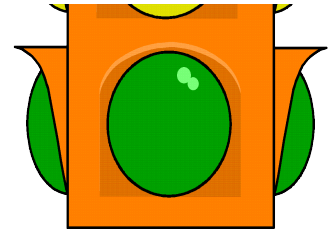
GRADUATION REQUIREMENTS

- **Meet Academic Standards**
- **Meet Conduct and Discipline Standards**



ACADEMIC STANDARDS

- **All instruction is mission critical**
- **Students must achieve a “GO” on each evaluation/exam**
- **Only one retest allowed for each primary evaluation/exam**



EVALUATION S

- **Three (3) Written Examinations**
- **One (1) Performance Evaluation**
- **One (1) Oral Presentation**



ACADEMIC FAILURES

- **The Commandant will dismiss students who fail the retest of a primary evaluation/exam**
- **Students dismissed for academic failure have the right to appeal thru the Commandant**
- **Failure of the retest of a Primary Examination/Evaluation will result in a final AER rating of “Failed to Achieve Course Standards”**



CONDUCT & DISCIPLINE

No UCMJ violations

No civil violations

No honor violations

ACADEMIC EVALUATION REPORT

13. PERFORMANCE SUMMARY

- a. Exceeded Course Standards (Limited to 20% of Class)
- b. Achieved Course Standards
- c. Marginally Achieved Course Standards
- d. Failed to Achieve Course Standards

Note: To receive a rating of "Exceeded Course Standards" you must receive a **SUPERIOR** in all rated areas of "Demonstrated Abilities."

14. DEMONSTRATED ABILITIES

- a. Written Communication
- b. Oral Communications
- c. Leadership Skills
- d. Contribution to Group Work
- e. Research Ability

Ratings

Unsatisfactory
Satisfactory
Superior